



SCA BOARD OF DIRECTORS MEETING AGENDA

Thursday, February 6, 2025
Regular Session Beginning at 9:00 a.m.

VIRTUAL MEETING-PLEASE SEE UNIQUE ZOOM LINK SENT VIA E-NEWS

- 9:00 1. Call to Order Regular Session, Accept Agenda and Welcome Attendees (including Village Reps)
- 9:01-9:30 2. Member Input Time
- 9:30 3. Consent Agenda
- a. Acknowledge Advance Receipt of Board Package
 - b. Acknowledge Administrative and Routine Matters:
 - i. Ratify Electronic Decision to Accept Grant Advisory Committee's October 2024, Recommendations to:
 - 1. Fund Renewal Childrens Catastrophic Fund Grant Request in the Amount of \$2,500.00 to the Family with Account #00134-4354(BG)*
 - 2. Fund Renewal Childrens Catastrophic Fund Grant Request in the Amount of \$2,500.00 to the Family with Account #00126-7282(CL)*
 - 3. Fund Childrens Catastrophic Fund Grant Request in the Amount of \$2,500.00 to the Family with Account #00143-2855(KO)*
 - ii. Ratify Electronic Decision to Appoint Zachary Morrison to the Modifications Sub-Committee*
 - iii. Ratify Electronic Decision to Accept Grant Advisory Committee's October 25, 2024, Recommendation to Fund the Renewal Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00131-3932(OS)*
 - iv. Ratify Electronic Decision to Approve Club Sienna Sand Volleyball Court Enhancements*
 - v. Ratify Electronic Decision to Approve Minutes from October 21, 2024, SCA Board of Directors Meeting*
 - vi. Ratify Electronic Decision to Accept Grant Advisory Committee's November 2024, Recommendations to:
 - 1. Fund Renewal Childrens Catastrophic Fund Grant Request in the Amount of \$2,500.00 to the Family with Account #00124-4129(CH)*
 - 2. Fund Renewal Childrens Catastrophic Fund Grant Request in the Amount of \$2,500.00 to the Family with Account #00124-4129(KH)*
 - vii. Ratify Electronic Decision to Approve MUSCO Lighting System for Sawmill Sand Volleyball Courts*
 - viii. Ratify Electronic Decision to Accept Grant Advisory Committee's December 2024, Recommendation to Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00132-3786(RA)*
 - ix. Ratify Electronic Decision to Accept Grant Advisory Committee's January 2025, Recommendation to Fund the Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00132-8642(JS)*
 - x. Ratify Electronic Decision to Accept Grant Advisory Committee's January 9, 2025, Recommendation to Fund the Renewal Childrens Catastrophic Fund Grant in the Amount of \$2,500.00 to the Family with Account #00143-1018(BL)*
 - xi. Ratify Electronic Decision to Approve Funding Toward Phase I of Sienna Community Park*
 - xii. Ratify Electronic Decision to Appoint Scott Rasmussen to the Hearing Advisory Committee*
 - xiii. Ratify Electronic Decision to Approve Grant to Fort Bend Education Foundation*

Community Association

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- c. Appoint 2025 SCA Board of Directors Members and Officers*
- d. Approve 2025 SCA Board of Directors Meeting Schedule*
- e. Approve 2025 Swimming Pool Hours*
- f. Appoint 2025 Committee Members, Chairs and Vice Chairs:
 - i. Finance Advisory Committee*
 - ii. Gated Neighborhood Committee*
 - iii. Grant Advisory Committee*
 - iv. Hearing Advisory Committee*
 - v. Landscape Committee*
 - vi. Modifications Sub-Committee*
 - vii. Neighborhood Advisory Committee for Sienna Townhome Area)-(roster will be available at meeting)
- g. Appoint Uncontested Candidates to VR Positions*
- h. Acknowledge 2024 Annual Meeting Minutes*
- i. Set 2025 SCA/SRA Annual Meeting Date as Tuesday, November 11, 2025 and Confirm Meeting Format

- 9:33** **4. Action Items**
- a. Financial
 - i. Review Preliminary December 31, 2024, Financial Reports (available at meeting)
 - ii. Update on 2024/2025 Collections
 - iii. Approve Contributing CEF Funds to Long-Term Capital Fund for 2024 (available at meeting)
 - iv. Approve Allocation of Funding for Beryl Expenses (available at meeting)
 - v. Approve Allocation of Estimated 2024 Excess Operating Funds (available at meeting)
 - vi. Authorize S. Denton to Engage Charles Schwab as SCA Investment Custodian*
 - vii. Review Summary of Grants*
 - b. Approve SCA-CEF Funding Requests:
 - i. Maintenance Facility Generator*
 - ii. Sawmill Lake Park Swing Replacement*
 - iii. John Deere Gator Door Purchase and Installation*
 - c. Approve Contractors and Authorize S. Denton to Sign Contracts for:
 - i. None
 - d. Discuss/Adopt Policies:
 - i. Revised Board Responsibilities Guidelines*
 - ii. Revised Swimming Pool Policies and Rules*
 - iii. Sand Volleyball Court Policy*
 - e. Other Action Items
- 10:10** **5. New Business**
- a. Other New Business
- 10:15** **6. Updates on Old Business**
- a. 2025 1st Quarter Business Plan Update*
 - b. Other Major Projects Underway for 2025
 - c. Developer Update
 - d. Other Updates
- 10:30** **7. Adjourn into Executive Session**
- a. Collection Matters*
 - b. Other Executive Session Matters
- 8. Reconvene into Regular Session**
- Action Items**
- a. Report on Executive Session Action

[continued on next page]

10:45

Adjourn

9. Informational Items included in Package*

- a. Fort Bend County Sheriff's Activity Trend Report-Through December 31, 2024
- b. Leisure Program and Facility Rental Detailed Analysis-Through December 31, 2024
- c. Community Standards Report-Through December 31, 2024
- d. Common Area Conveyance Tracking-current version not available
- e. ReportIt Statistics-Through December 31, 2024
- f. Meeting Notes
 - i. SRA Board of Directors-October 2024
 - ii. Finance Advisory Committee-December 2024
 - iii. Grant Advisory Committee-no recent meetings
 - iv. Landscape Committee-no recent meetings
 - v. Modifications Sub-Committee-October, November and December 2024
 - vi. SBA Annual Meeting-December 2024
 - vii. SBA Board of Directors-October 2024
 - viii. Village Representatives-no recent meetings

Hearing Advisory Committee-October and November 2024; January 2025
[Executive Session Material]

*Information in Package