



SRA BOARD OF DIRECTORS MEETING AGENDA

***Tuesday, February 4, 2025
Regular Session Beginning at 9:00 a.m.
Executive Session Immediately Following
Association Office Conference Room***

VIDEO CONFERENCE MEETING-PLEASE SEE SEPARATE LINK IN E-NEWS & ON WEBSITE

- 9:00** **1. Call to Order Regular Session, Accept Agenda and Welcome Attendees (including Village Reps)**
- 9:00-9:30** **2. Owner Input Time**
- 9:30** **3. Consent Agenda**
- a. Acknowledge Advance Receipt of Board Package
 - b. Acknowledge Administrative and Routine Matters:
 - i. Ratify Electronic Decision to Appoint Zachary Morrison to the Modifications Sub-Committee*
 - ii. Ratify Electronic Decision to Approve Minutes from October 21, 2024, SRA Board of Directors Meeting*
 - iii. Ratify Electronic Decision to Appoint Scott Rasmussen to the Hearing Advisory Committee*
 - c. Appoint 2025 SRA Board of Directors Members and Officers*
 - d. Approve 2025 SRA Board of Directors Meeting Schedule*
 - e. Approve 2025 Swimming Pool Hours*
 - f. Appoint 2025 Committee Members, Chairs and Vice Chairs:
 - i. Finance Advisory Committee*
 - ii. Gated Neighborhood Committees*
 - iii. Hearing Advisory Committee*
 - iv. Landscape Committee*
 - v. Modifications Sub-Committee*
 - g. Appoint Uncontested Candidates to VR Positions*
 - h. Acknowledge 2024 Annual Meeting Minutes*
 - i. Set 2025 SCA/SRA Annual Meeting Date as Tuesday, November 11, 2025 and Confirm Meeting Format*
 - j. Acknowledge Engagement of Superior Fencing to Replace Wood Fence Along Steep Bank Trace at Rose Garden (in Steep Bank East)*
- 9:31** **4. Action Items**
- a. Financial
 - i. Review Preliminary December 31, 2024, Financial Reports (available at meeting)
 - ii. Update on 2024/2025 Collections
 - iii. Approve Allocation of Funding for Beryl Expenses (available at meeting)
 - iv. Approve Estimated Allocation of Excess 2024 Operating Funds (available at meeting)
 - v. Authorize S. Denton to Engage Charles Schwab as SRA Investment Custodian*
 - b. Authorize Development of Sienna Community Park*
 - c. Approve Contractors and Authorize S. Denton to Sign Contracts for:
 - i. Sienna Community Park Phase I Construction Documents & Project Management with KGA DeForest*
 - ii. Purchase and Installation of Maintenance Facility Generator with A. Fuller Electric*

Residential Association

9600 Scanlan Trace
Missouri City, TX 77459
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- d. Discuss/Adopt Policies for:
 - i. Revised Board Responsibilities Guidelines*
 - ii. Revised Swimming Pool Policies and Rules*
 - iii. Volleyball Court Rules*
 - e. Other Action Items
- 10:10** **5. New Business**
- a. Other New Business
- 10:15** **6. Updates on Old Business**
- a. 1st Quarter 2025 Business Plan Update*
 - b. Other Major Projects Underway for 2025
 - c. Other Updates
- 10:20** **7. Adjourn into Executive Session**
- a. Collection Matters*
 - b. Deed Restriction Violation Matters*
 - c. Other Executive Session Matters
- 10:30** **8. Reconvene into Regular Session**
- Action Items**
- a. Report on Executive Session Action
- 10:35** **9. Adjourn**
- 10. Informational Items included in Package***
- a. Fort Bend County Sheriff's Activity Trend Report-Through December 31, 2024
 - b. Leisure Program and Facility Rental Detailed Analysis-Through December 31, 2024
 - c. Community Standards Report-Through December 31, 2024
 - d. ReportIt Statistics-Through December 31, 2024
 - e. Meeting Notes
 - i. SCA Board of Directors-October 2024
 - ii. SCSF Board of Trustees-October 2024
 - iii. Finance Advisory Committee-December 2024
 - iv. Grant Advisory Committee-no recent meetings
 - v. Landscape Committee-no recent meetings
 - vi. Modifications Sub-Committee-September, October, November and December 2024
 - vii. SPOA Annual Meeting-December 2024
 - viii. SPOA Board of Directors-August 2024
 - ix. Village Representatives-no recent meetings
- Hearing Advisory Committee-October and November 2024; January 2025
[Executive Session Material]

*Information in Package



The next **Sienna Residential Association (SRA) Board of Directors meeting will take place on Tuesday, February 4, virtually via Zoom, at 9 a.m.**, with member input time from 9 – 9:30 a.m. Executive Session, if necessary, will be convened immediately following the regular Board meeting.

When: February 4, 2025, 9:00 AM Central Time (US and Canada)

Please click the link below to join the webinar:

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/85235689411>

Phone one-tap:

+13462487799,,85235689411# US (Houston)

+17193594580,,85235689411# US

Join via audio:

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 507 473 4847 US

Webinar ID: 852 3568 9411

International numbers available: <https://us02web.zoom.us/j/85235689411>

Owner Input Process (per association policy):

1. Any Owner may address the Board once during Owner Input Time. In order to notify the Association of a request to address the Board during a virtual meeting, **Owners must send an email message to the SRA Board at srboard@clubsienna.com no later than 8 a.m., Tuesday, February 4.** Your email request to address the Board must include name, address, phone number and topic of discussion. You may also include their comments related to the topic in the email or you will be provided the opportunity to state their input verbally. If you prefer, the Association General Manager or Board President may read the Owner's emailed comments verbatim.

2. Owners wishing to speak directly to the Board, should use the "Chat" or Q&A feature of the Zoom meeting and when your name is announced to speak, you should unmute your speaker, state your name and property address, and then state your question or comment. Each Owner will be provided approximately 3 minutes to speak. Depending on the number of Owners wishing to speak, the Board President may adjust the time allotted for each Owner. An Owner may not yield his/her allotted time to any other person. The Board and/or Association Management will address this input either directly or during meeting presentations.

The meeting agenda is attached to this E-Blast.